

ITTF POLICY STATEMENT 2012 (4)

TO: U.S. Department of Homeland Security, Federal Preparedness Fund Sub-recipients

FROM: Jonathon Monken, Director
Illinois Emergency Management Agency 

DATE: June 6, 2012

SUBJECT: Illinois Terrorism Task Force Policy Statement Regarding Vehicle Purchase

INTRODUCTION

Governor's Executive Order 2003 (17) created the statewide homeland security advisory committee, the Illinois Terrorism Task Force (ITTF). The ITTF is responsible for developing and helping to implement the state's homeland security strategy as an advisory body to the Governor and overseeing the management and administration of federal preparedness grants. The task force continues to build upon a strong foundation of established working partnerships among its over 60 members, which represent all public safety agencies and associations and every community in Illinois.

GENERAL POLICY STATEMENT

Federal preparedness funds distributed to sub-recipients in Illinois by the Illinois Emergency Management Agency may be used to purchase prime mover vehicles under limited circumstances. For the purposes of this policy statement, "vehicle" refers only to a prime mover (tow) vehicle used to move equipment, as defined by the FEMA Preparedness Grants Authorized Equipment List (AEL). On the AEL, these tow vehicles are referred to as prime movers for equipment and defined as follows:

AEL Number: 12TR-00-MOVR

AEL Title: Mover, Prime, for Equipment/Water Trailers

Description: A vehicle used to tow equipment trailers, such as a semi-trailer tractor. This item is only allowable if purchased for use with other allowable items such as the trailers in Items 12TR-00-TEQP [equipment trailer] and 12TR-00-H2OT [water source trailer].

Only in the following situations may federal preparedness funds be used to purchase vehicles:

- 1) The vehicle being purchased is to replace a vehicle purchased with federal preparedness funds that has reached a minimum mileage of 120,000 OR is at least seven years old; and/or
- 2) The vehicle being purchased will be used for operational response and will be immediately accessible for deployment.



An organization desiring to purchase a tow vehicle must request a waiver, based on the previously mentioned criteria, from the ITTF Chair or his/her designee prior to procurement.

Per ITTF policy, the vehicle may not be assigned to a single individual without express written consent from the ITTF unless the person is a member of an ITTF-recognized response team on-call 24-hours. In cases where a vehicle is assigned to an individual, the use of the vehicle is limited to activities directly related to the response team. Use of the vehicle for personal activities is strictly prohibited. An organization in possession of a vehicle may request an exception to this provision through the ITTF chair or his/her designee if the organization has an internal policy establishing provisions for the use of the vehicle on a 24-hour basis as operationally required for the response team.

The agency responsible for the vehicle assumes responsibility for licensing and registration fees and is prohibited from using federal preparedness funds to pay for these fees. In addition, the responsible agency must coordinate insurance coverage for the vehicle.

EFFECTIVE DATE OF THE POLICY

This policy is effective immediately.